

To:	Mr. Muhammad I. Ghulam Jafir R#5967 Operator 1	From:	Erick Bages Housing Supervisor AKC
Cc:	RG-Housing Manager RG-HR & Employee Relations	Tel:	44734502
Date:	06/11/2014	Fax:	44734524
Ref:	AKC-H-2014-0809		

Subject: Housing Assignment

Reference RasGas housing advice, I am pleased to confirm that Apartment/villa C-22011 has been assigned for you in Al Khor Community and your accommodation is ready for occupancy.

The housing unit that you will occupy has drapes, air-conditioners, and major appliances. It is your responsibility to take care of the Unit fixtures & fittings and appliances and maintain them in a clean condition. Damage caused by lack of care or unreasonable behavior will be rectified by the Community Maintenance Department with cost to be borne by yourself.

If you have any questions regarding your unit and want to schedule to receive your keys and confirm your date of move, kindly contact the Community Housing staff on Tel: 44734512 from Sunday through Thursday during office hours.

Household Insurance

- If you want to insure your household belongings against fire, theft, water, wind, storm damage etc. you need household insurance cover. Insurance coverage is an individual preference and one should shop round for the appropriate company that would cater to their needs.

Regards,



Eric kBages

Housing Supervisor